



Get Fair
Coalition terms of reference

(Adopted July 2009)

1. Purpose

The Get Fair Coalition exists to campaign for a just and fair society, free from poverty in all its forms through the provision of

- A decent, adequate income for all;
- Homes and neighbourhoods that secure health and well being;
- Good quality services as a right for all.

2. Operation

The Coalition is a voluntary group of organisations that choose to share their experiences, skills and resources to further this purpose. It operates by making space for coalition members to progress collaborative work and joint campaigning on common issues. Get Fair does not have a legal structure nor is it a registered charity.

3. Membership

Of the Coalition: Membership of the Coalition is open to any voluntary and community/faith-based organisations; regional or national, that undertake activities seeking to eradicate poverty. To become a member of the Coalition, application should be made to the Get Fair Executive Group.

Of the Executive Group: Membership of the Executive Group is open to individuals from Coalition member organisations that can offer regular, ongoing commitment of time and input to the secretariat support of the group. Members wishing to join the Executive Group should make representation to the Chair about what they can offer in terms of coordination and administrative support to the Coalition.

4. Roles and responsibilities

Coalition members: are encouraged to sign up to and be accountable for joint work and agreed activities of the Coalition. However, it is recognised and acknowledged that there will be occasions where Coalition activities do not marry with the strategic policy, lobbying and campaign objectives of individual organisations. In these cases, member organisations are not required to sign up to, or progress a particular activity or initiative.

- Decisions on which activities and campaigns the coalition will progress will be discussed at Coalition meetings, with decisions subject to ratification by the Executive Group
- The Coalition does not exist merely as a forum for discussion; Coalition members are expected to take on a minimum of 2 Coalition initiatives per year, either alone or collaboratively with other members, as appropriate.
- Coalition members are also expected to actively participate in meetings; sharing the activities their organisation is engaged with and any possible common goals or activities that could be developed/progressed collaboratively towards the achievement of the Get Fair purpose.

The Executive Group: is responsible for the secretariat of the Coalition. This includes drafting agendas, taking and distributing minutes and giving notice to members about

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meetings, events and activities. The Executive Group are also responsible for drafting Coalition campaign and lobbying materials and for the general communications of and within the Coalition. The Executive Group (currently comprising Vanessa Stanislas, Niall Cooper, Kate Wareing and support from Jonathan Hopkins of Citadel Policy & Communications) will be nominated by coalition members and re-elected on an annual basis if more nominees than is practical wish to be executive group members.

5. Meetings

Coalition meetings will take place every 3 months. All members of the coalition are welcome to attend these meetings. Members are expected to notify the executive group if they are attending meetings to enable an adequate and accessible meeting space to be booked. The executive group will ensure that members receive notification of meetings in good time.

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6. Operating costs

Coalition costs are normally met "in kind" by contributions from members of the Coalition. This includes operating costs such as venue costs, refreshments, printing postage etc. Where specific additional costs need to be met this will be done via specific requests to all or a selection of members. Any contributions will be voluntary.

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Vanessa Stanislas
Chair – Get Fair

14th July 2009